

LEHIGH UNIVERSITY - Office of the Registrar
Undergraduate Student - REQUEST FOR PASS-FAIL GRADING

Name _____ LIN# _____

Campus Box _____ College _____ Major _____ Class: SO _____ JR _____ SR _____

I request pass-fail grading
(must be in Registrar's Office by 15th day of classes)

cancellation of pass-fail grading
(must be in Registrar's Office by 15th day of classes)

in _____ for the _____ semester
CRN number _____ course number and title _____ Year - fall, spring, summer _____

I have read and understand the rules written below:

Student's Signature _____ Date _____

ACKNOWLEDGEMENT

(advisor's signature) _____ (date) _____ (registrar's signature) _____ (date)

PRESENT ENTIRE FORM TO REGISTRAR'S OFFICE FOR SIGNATURE AFTER WHICH ONE COPY WILL BE RETURNED TO STUDENT AND ONE COPY MAILED TO ADVISOR.

The pass-fail grading option is intended to encourage undergraduate students that have achieved sophomore status, are in good academic standing, and have declared a major to take challenging courses outside their major field that might otherwise be avoided because of the fear of lowering his or her grade-point average. **Students may register for only one course per term with the optional Pass/Fail grading system, with a maximum of 6 courses in a college career. Courses numbered below 100 and over 400 are not permitted to be taken using the optional Pass/Fail grading system.** The student should be aware that there are some possible disadvantages of pass/fail grades, such as: (1) courses taken pass-fail may not be used in a student's major or minor program or used to fulfill distribution and general requirements in the colleges (see your advisor or associate dean for clarification since rules vary by college); (2) to be eligible for the Dean's List in a specific semester, at least 12 hours of regularly graded (not pass-fail) courses must be carried in that semester; (3) many readers of transcripts either ignore Pass/Fail graded courses or assume the lowest performance that would earn a pass grade; (4) some graduate and professional schools may not accept pass-fail graded courses as satisfactory for advanced work in a particular field. (5) Pass/Fail courses do not satisfy the prerequisite for further study. Some courses over the 100 level are not eligible for the Pass/Fail grading option. Please consult the catalog and the schedule of classes for the list of ineligible courses.

Even though the student can transfer from Pass-Fail grading to regular grading and/or from regular grading to Pass-Fail grading through the 15th day of instruction (or the 5th day of instruction of a summer term), such courses still count toward the maximum number of courses taken pass-fail during the student's undergraduate career.