

LEHIGH UNIVERSITY - Office of the Registrar
Undergraduate Student - REQUEST FOR PASS-FAIL GRADING

Name _____ LIN# _____

Campus Box _____ College _____ Major _____ Class: SO _____ JR _____ SR _____

I request pass-fail grading
(must be in Registrar's Office by 15th day of classes)

cancellation of pass-fail grading
(must be in Registrar's Office by 15th day of classes)

in _____ for the _____ semester
CRN number course number and title Year - fall, spring, summer

I have read and understand the rules written below:

Student's Signature _____ Date _____

ACKNOWLEDGEMENT

(advisor's signature) (date) (registrar's signature) (date)

PRESENT ENTIRE FORM TO REGISTRAR'S OFFICE FOR SIGNATURE AFTER WHICH ONE COPY WILL BE RETURNED TO STUDENT AND ONE COPY MAILED TO ADVISOR.

The pass-fail grading option is intended to encourage undergraduate students that have achieved sophomore status, are in good academic standing, and have declared a major to take challenging courses outside their major field that might otherwise be avoided because of the fear of lowering his or her grade-point average. **Students may register for only one course per term with the optional Pass/Fail grading system, with a maximum of 6 courses in a college career. Courses numbered below 100 and over 400 are not permitted to be taken using the optional Pass/Fail grading system.** The student should be aware that there are some possible disadvantages of pass/fail grades, such as: (1) courses taken pass-fail may not be used in a student's major or minor program or used to fulfill distribution and general requirements in the colleges (see your advisor or associate dean for clarification since rules vary by college); (2) to be eligible for the Dean's List in a specific semester, at least 12 hours of regularly graded (not pass-fail) courses must be carried in that semester; (3) many readers of transcripts either ignore Pass/Fail graded courses or assume the lowest performance that would earn a pass grade; (4) some graduate and professional schools may not accept pass-fail graded courses as satisfactory for advanced work in a particular field. (5) Pass/Fail courses do not satisfy the prerequisite for further study. Some courses over the 100 level are not eligible for the Pass/Fail grading option. Please consult the catalog and the schedule of classes for the list of ineligible courses.

Even though the student can transfer from Pass-Fail grading to regular grading and/or from regular grading to Pass-Fail grading through the 15th day of instruction (or the 5th day of instruction of a summer term), such courses still count toward the maximum number of courses taken pass-fail during the student's undergraduate career.